



COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

Application process

This form should be used to apply for funding from any of the five Community Engagement Forums.

Before completing this form, please ensure you check the project funding criteria and application guidance form. You can also get support with completing the application by e-mailing cefadmin@selby.gov.uk. Whether you are applying for a small grant or project funding you will need to complete section 1 and 3 of this application form and then either a grant information form or a project brief in section 2.

This is an application only and will be subject to an assessment process – we cannot guarantee support. The Community Engagement Forum Partnership Board will consider every application received. Please see the decision making flowchart to understand the process your application will go through.

After completing and saving, please send the Word form by email to cefadmin@selby.gov.uk. We would prefer not to receive applications by post, please.

We will let you know if you have been successful by email unless requested in writing.

Which Community Engagement Forum is this application to?

Please indicate which Community Engagement Forum this application is being submitted to (when applying to more than one CEF you will need to complete a separate application form for each CEF).

Central CEF	
Eastern CEF	
Southern CEF	
Tadcaster & Villages CEF	✓
Western CEF	



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Section one: About your organisation

Q1.1 Organisation name

Tadcaster Town Council

Q1.2 Organisation address

What is your organisation's registered address, including postcode?

The Ark
33 Kirkgate
Tadcaster
LS24 9AQ

Telephone number one

01937 834113

Email address (if applicable)

clerk@tadcastertowncouncil.co.uk

Telephone number two

Web address (if applicable)

www.tadcastertowncouncil.co.uk

Q1.3 Main contact details

Give us the details of the person in your organisation that is the main contact.

Title	Forenames (in full)	Surname
Mrs	Jane	Crowther
Position or job title		
Clerk and RFO		

Q1.4 Organisation type

What sector does your organisation fit into?

Social enterprise	
Charity	
Voluntary or community group	

Other	<input checked="" type="checkbox"/>	Please describe	Council
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When was your organisation set up?

Day		Month		Year	1976
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Q1.5 Reference or registration numbers

Charity number	
Company number	
Other (please specify)	

If you are an unincorporated association and not registered with the Charity Commission, please tick this box and send us a copy of your governing documents (for example, constitution or set of rules) with your application.

Q1.6 Is your organisation VAT registered?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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Please note that applications cannot be used to support expenditure on VAT reclaimable by the applicant from HM Revenue and Customs.



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Section Two: Grant information or Project Brief (separate document)

Please see the Allocation of Funding Framework and application guidance form to check whether you will need to complete a Grant information form or a Project Brief.

Q2.1 What is the title of your application?

Riverside Project

Q2.2 Please list the details of your application (500 words limit)

Background

In partnership with Selby District Council and North Yorkshire County Council the Town Council have invested £80,000 in to the Riverside Park Scheme which is set to be completed in 2018. To compliment the Riverside Park scheme and with a view to the regeneration of Tadcaster, in 2016 Tadcaster Town Council embarked on an ambitious project to enhance the appearance of Tadcaster through an improved planting scheme for visitors and residents alike. The Riverside flower bed ticks both boxes and adds value to the surrounding area.

The gateways and planting project included:

- Larger flower beds and increased frequency of grass cutting around the gateways signs
- Improved planting of beds
- New raised bed
- Silver birch trees behind the gateway signs
- Purpose made brackets and 26 hanging baskets in the bus station

The total cost of the project was £8919, funded as follows Tadcaster Town Council £5000, CEF £2000, NYCC Locality Budget £1919. In 2017 the Town Council continued to develop the scheme and the riverside/land art flower bed was funded by NYCC Locality budget. The ongoing annual planting cost is paid for by the Town Council to help to promote the Town as 'open for business'

The completion of the riverside project in 2018, identified in the Local Development Plan, will support the local economy by making the Town more inviting and encourage residents and visitors alike to stay longer in the Town – the flower bed will become one fundamental element of this scheme.

Application Details

The flower bed on the riverbank was specifically used as Land Art for the Tour de Yorkshire funded by the NYCC Locality Budget. The Council would like to see this flower bed become and integral part of the riverside and compliment the Riverside



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Project. The Town Council have in principle agreed to the ongoing maintenance of the bed but would like to see low maintenance perennial shrubs planted here enhanced by annual bedding plants.

Q2.3 Is there a specific date your applications needed to be funded by?

March 2017

Q2.4 Which two objectives in the specific Community Development Plan will your application meet? (250 word limit for each objective)

Which objective?	How will you achieve this?
<p>Objective 1: Economy Retail Tourism Tadcaster Regeneration</p>	<p>Each year the Town Council pays for the planting of the tubs and flower beds in the Town to ensure that there is a splash of colour and enjoyment for both residents and visitors.</p> <p>To help the regeneration and improvements to the Town in 2016 and 2017 the Town Council invested in Tadcaster in Bloom and the riverside flowerbed will be incorporated in this ongoing initiative.</p> <p>In 2017 the Council approached businesses in the Town to help support the annual planting with sponsorship. In return for the support the Council supplies Tadcaster in Bloom sponsorship signs and an article in 'Tadcaster Today' to not only promote the scheme but the businesses.</p> <p>Following on from the Bridge Opening Celebration and the Tour de Yorkshire a new programme of festivals and events is planned led by a new Events Management Team 'TEMPT'. To make the Town as attractive and special as possible, the Council wish to add to these festivities by improvements to the streetscene and riverside and in the case of this application for a grant, to provide enhanced planting with shrubs to the riverside bed.</p> <p>Support towards the planting enables the Town to showcase itself to residents, businesses and visitors.</p>



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<p>Objective 2: Community Leisure and Education</p>	<p>The Town Council, District Council and County Council are working in partnership around the regeneration and delivery of the Riverside Project, also one of the objectives of the CEF. The riverside flower bed was commissioned by the Town Council with sponsorship from NYCC for the Tour de Yorkshire. The development of the Riverside with information panels, play equipment, seating, viewing platform etc. will increase the dwell time in Tadcaster and the flower bed will become an integral part and enhance the visitor experience.</p> <p>Delivery of the Riverside Project in 2018 will promote Tadcaster Riverside bringing families from Tadcaster and surrounding villages to the Riverside. Increased footfall will have a positive impact on local businesses.</p> <p>With the enhanced planting and the Tadcaster in Bloom scheme came the need for watering and thanks to the invaluable hardwork and enthusiasm of Bee Rowntree in 2017 the Tadcaster in Bloom Volunteer Watering Groups were established. To support the watering groups the Council invested in watering equipment, hi-vis and marketing flyers and from the initial idea the groups were established and continued to grow throughout the summer months. To celebrate, express thanks to all and also to promote the watering groups a Community Event was held in October. We look forward to recruiting more members of the local community next year.</p> <p>For two years the Guides have planted bulbs in different locations around the Town and are looking to make this a regular Autumnal even. The floral display in Spring can be enjoyed by all.</p>
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Q2.5 Please outline how the application will benefit the specific CEF area and why there is a need for your proposal? (500 word limit)

The Council would like to see this flower bed become an integral part of the riverside and compliment the Riverside Project. The delivery of the Riverside Project in 2018 will promote Tadcaster bringing families from Tadcaster and surrounding villages to the Riverside. The increased footfall will have a positive impact on local businesses and the Town.

As identified above the Council would like to make the Town as attractive and special as possible to residents and visitors alike by improvements to the



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streetscene and Riverside and in the case of this application for a grant, to provide enhanced planting to the riverside bed which will be incorporated into the wider Riverside Project and Tadcaster in Bloom schemes both of which promote and aid the regeneration of the Town.

Q2.6 How much funding are you requesting?

Please provide a breakdown of the different cost elements associated with your application:

Cost Element	Cost (£)
To supply and plant a variety of ornamental perennial shrubs	1400.00
Total Cost	1400.00

Q2.7 Is the total cost of the application more than the amount you are requesting?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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If yes, where will you get the other funding from and has this been secured?

The Town Council has agreed in principle to funding the project.